

# Midland Area Transportation Study (MATS)

## Policy Committee Meeting Minutes

Tuesday, December 5th, 2017

### 1. Call to Order

The meeting was called to order at 10:06 AM by Brad Kaye, Chair.

Those present were: Brad Kaye\* (City of Midland), Russ Inman\* (Midland County Road Commission), Dennis Borchard\* (Saginaw County Road Commission), Matt Pitlock\* (MDOT-Statewide Planning), Josh Fredrickson\* (Dial-A-Ride Transportation), Gary Rogers\* (County Connection of Midland), Maria Sandow\* (Larkin Township), Mike Wood\* (Jerome Township), Kevin Wray\* (Lincoln Township – via phone) Chuck Tabb\* (Ingersoll Township), Bob Carl\* (Village of Sanford), Aaron Dawson (Federal Highway Administration), Maja Bolanowska (MATS).

\*voting members or alternates

### 2. Changes to the Agenda

Maja Bolanowska asked that agenda item 7D be expanded to include review of MATS 2018 Meeting Schedule. A motion was made and seconded to approve the revised agenda. Motion carried.

### 3. Approval of November 7, 2017, Minutes

A motion was made and seconded to approve the minutes as presented. Motion carried.

### 4. Public Comment

There were no public comments brought before the Committee.

### 5. Reports of officers

#### A. MDOT Update

There was no update from MDOT this month.

#### B. Legislative Update

There was no Legislative update this month.

### 6. Agency Reports

#### A. MATS Administrative Report

Maja Bolanowska presented the MATS Administrative report. The current bank account balance is approximately \$89,000, reflecting recent 4<sup>th</sup> Quarter reimbursements from MDOT for various billings. Reimbursement request regarding the Midland County Public Transportation Study is still unpaid, Maja will continue to follow up on it.

#### B. MATS Work Tasks Update

Maja presented a brief update on the recent MATS work efforts. Meetings continue on the intensive effort to streamline and redesign the TIP Amendment process with MDOT and

MPO cooperation. In addition, meetings are ongoing regarding performance measures, and the development of targets for those measures. Also, the draft of newly-required contract between DART and MATS is expected to be ready for presentation and adoption by the next Policy Committee meeting. Lastly, Maja has been attending several meetings in Lansing dealing with proposed changes to the GPA process, as well as JobNet Phase 2, and will report on those as progress warrants.

## **7. Unfinished and New Business**

### **A. 2017-2020 TIP Changes**

Maja presented a change to MATS' TIP Main Project List comprising of cost increase to the Trunkline Traffic Operations and Safety GPA, resulting from addition of 2 projects to that GPA. The proposed TIP change is summarized herein:

#### *FY 2017-2020 TIP (Main Project List)*

- FY 2018 – MDOT: Traffic Operations and Safety GPA, HSIP/STG Funds; **COST** (Amendment)

The details of the 2 project additions within the Trunkline Traffic Operations & Safety GPA were provided, and are summarized herein:

#### *FY 2017-2020 GPA Details*

- FY 2018 – Traffic Ops & Safety GPA - MDOT: Traffic Signals – PE Phase, \$300,000 STG Funds; Addition, Administrative Modification
- FY 2018 – Traffic Ops & Safety GPA - MDOT: Traffic Signals – CON Phase, \$1,450,000 STG Funds; Addition, Administrative Modification

Maja also clarified that the new projects span multiple counties extending beyond the MATS area. A motion was made and seconded to approve the TIP changes as presented. Motion carried.

### **B. Performance Measures – Safety Targets**

Maja briefly summarized the safety performance measure requirements for MATS and the mandate to set safety targets by the end of February, 2018. She reviewed the three options for setting targets, i.e. supporting state targets, setting our own targets, or combination approach depending on each individual safety measure. Maja offered a handout presented to the Technical Committee that dealt with the safety performance measure requirements and options in greater detail, and provided a listing of state-wide safety targets adopted by MDOT. Maja indicated that the Technical Committee is recommending for MATS to support the MDOT targets. It was also noted that safety performance targets need to be reviewed/updated annually by MDOT and thus also can and need to be reevaluated annually by MATS. A motion was made and seconded for MATS to support the MDOT Safety Targets as presented. Motion carried.

In addition, Maja was directed to prepare the required resolution to that effect and present it to the Policy Committee at the next meeting for their approval and adoption.

### **C. MATS/SMATS Boundary Issue**

Maja presented information regarding the MATS/SMATS Metropolitan Planning Area (MPA) boundary overlap issue which FHWA would like resolved expeditiously. In addition, Aaron Dawson from the FHWA elaborated on the circumstances surrounding FHWA's determination of the unacceptability of the overlap, and determination that MATS/SMATS MOA was no longer adequate. Aaron briefly reviewed the four options that are available as a solution to this matter. He emphasized the need to quickly resolve the issue. Discussion ensued at length as to the four available options and process/steps to be taken. It was decided by consensus that Brad Kaye (MATS Chair/City of Midland), Terry Palmer (MCRC) and Maja Bolanowska (MATS Director) act as representatives of MATS; meeting with SMATS and BCATS, leading the discussion into possible action going forward, and reporting back to the Committee.

### **D. Rescheduling of Jan 2, 2018 Policy Committee Meeting**

#### **MATS 2018 Meeting Schedule**

The meeting schedule for 2018 was presented, with a note that several meetings are slated to occur in close proximity to holidays including the next Policy Committee Meeting. After discussion regarding the implications, the meeting schedule was adjusted regarding four of the dates. A motion was made and seconded to approve the resulting 2018 meeting schedule. Motion carried. The schedule will be forwarded to all members and interested parties as well as posted on MATS' website.

### **8. Adjournment**

The December 5th, 2017 MATS Policy Committee meeting was adjourned at 11:55 AM.

The next meeting has been scheduled for January 9th, 2018, at 10:00 AM.

Respectfully submitted,

Maja Bolanowska, Director  
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