

Midland Area Transportation Study (MATS)

Policy Committee Meeting Minutes

Tuesday, June 6, 2017

1. Call to Order

June 6, 2017: The meeting was called to order at 10:06 AM by Brad Kaye (City of Midland), Chair.

Those present were: Terry Palmer* (Midland County Road Commission), Dennis Borchard* (Saginaw County Road Commission), , Jan Yurgens* (Midland Dial-A-Ride Transit), Gary Rogers* (County Connection of Midland – via phone), Mike Wood* (Jerome Township), Terry Holt* (Midland Charter Township), Jonathan Myers (MDOT – Mt. Pleasant TSC), Dave Engelhardt (East Michigan Council of Governments – via phone), Maria Sandow* (Larkin Township), Chuck Tabb* (Ingersol Township), Lee Kilbourn* (City of Auburn), Bob Carl* (Village of Sanford), Harry Stoven* (City of Auburn), Maja Bolanowska, (MATS) and Bryan Gillett (MATS).

*voting members or alternates

2. Changes to the Agenda

Maja requested to add Item H, Complete Streets forms, under 7. Unfinished and New Business.

3. Approval of May 2, 2017 Minutes

A motion was made by Terry Palmer and seconded by Maria Sandow to approve the minutes as presented. Motion carried.

4. Public Comment

There were no public comments brought before the Committee.

5. Reports of officers

A. MDOT Update

Jonathan Myers of the Mt. Pleasant TSC provided an extensive update on several MDOT projects. Maintenance will begin this week on the US-10 ramps for Stark Road and M-30, as well as drainage work. In addition, there will be CPM in the fall for both as well as near Eastman Road. Parts of the current M-20 project from 9-Mile to Geneva Road have been pushed back to August. Lastly, various updates were provided for the M-20 Bridge project and coordination between the City and MDOT for the US-10/Eastman area projects.

B. Legislative Update

Maja Bolanowska explained recent status changes within two Performance Measures areas. Rules regarding Pavement and Bridge Condition Performance Measures, as well as System Performance/Freight/CMAQ Performance Measures, became effective on

May 20th, 2017. Maja noted that the exception was granted for the certain CMAQ portions, these are on hold. MDOT now has one year to develop their targets regarding those two performance measures, with MPO targets due 6 months after that.

President Trump's proposed budget appears to have increased funding for infrastructure, the details are not available at this time.

Brad Kaye indicated that the Streetscape project began on Monday of this week.

6. Agency Reports

A. MATS Administrative Report

Maja Bolanowska presented the MATS Administrative report. Bank account balance is approximately \$10,000, and the 2nd Quarter billings have been submitted so additional funds should arrive soon. In addition, the Master Agreement with MDOT has been renewed, thus extending its term to year 2020.

B. MATS Work Tasks Update

Maja Bolanowska presented a brief update on the MATS work efforts over the past month. Work on the LRTP is progressing well, the final 2018 UWP Report will be presented today, as will the proposed 4th TIP amendment. The 3rd amendment was submitted to MDOT subsequent to Policy Committee approval last month. Further, target setting for Safety Performance Measures is ongoing, in coordination with MDOT. Lastly, meetings and discussions regarding JobNet have taken a great deal of staff time, both to address data inconsistencies and to consult with MDOT staff regarding the future direction of the software/database package. The ultimate goal is for JobNet to replace the e-file in the TIP process.

7. Unfinished and New Business

A. 2017-2020 TIP Amendments

Maja Bolanowska presented several proposed changes to MATS' TIP (Transportation Improvement Program). Three of these changes pertain to various aspects of the M-20 Bridge project over the Tittabawassee River, and another involves changes to the MDOT Trunkline Highway Preservation GPA, due to scope change for the M-20 project. The proposed TIP changes and modification to supplemental GPA detail list are summarized herein:

FY 2017-2020 TIP:

- FY 2017 - MDOT: M-20 Bridge, UTL Phase, NH Funds; COST (Amendment)
- FY 2017 - MDOT: M-20 Bridge, ROW Phase, NH Funds; COST (Administrative Modification)
- FY 2018 - MDOT: M-20 Bridge, CON Phase, NH Funds; COST (Amendment)
- FY 2017 - MDOT: Trunkline Highway Preservation GPA; SCOPE (Amendment)

FY 2017-2020 GPA Details:

- FY 2018 - MDOT: M-20 from Magruder Road to Isabella County Line, Trunkline Highway GPA; SCOPE (Administrative Modification)

Maja further explained the project changes. The changes consist of an increase in the cost of the M-20 bridge project, for the construction phase. Maja further clarified that much of the increased construction cost was due to project work on approaches to the bridge (not accounted for before), along with small changes to the Utility and Right of Way portions of the project. These changes were seen and recommended for approved by the Technical Committee. Further changes, consisting of an Amendment to the MDOT Trunkline Highway Preservation GPA, resulting from a increased scope for the M-20 resurfacing project, were also presented. These had not previously been presented to the Technical Committee. Maja explained approval of this project or its deferral to Technical Committee for review is at the discretion of the Policy Committee, but doing so might mean a three-month delay for the project, thus endangering the construction timeline. Short discussion followed. A motion was made by Terry Palmer and seconded by Lee Kilbourn to approve the TIP changes as presented. Motion carried.

B. FY 2018 Unified Work Program

Maja presented the FY 2018 UWP, an annual reporting requirement that gives details and funding levels for MATS operations for the upcoming fiscal year, including budget breakdowns, indirect cost rate, and local match requirements, in addition to time and cost projections for individual work tasks. This document was previously presented as a draft and now needs Policy Committee approval. Motion made by Mike Wood, seconded by Terry Palmer to approve the FY 2018 MATS Unified Work Program. Motion Carried.

In addition, ancillary resolutions were presented regarding FHWA and FTA funding, funding carryover, and the GIS agreement with Midland County. A motion was made by Terry Palmer and seconded by Bob Carl to approve these as a whole. Motion Carried.

C. MATS' Long Range Plan – Update

Maja brought the committee up to date regarding the development of the Long Range Plan. The document is nearly complete, with some additional GIS work to update various maps and analysis yet to happen. Currently, the schedule is to present this to the Policy Committee next month as a draft, with the document having been seen by the Technical Committee first if possible. It was further clarified that the deadline of September 30th is a final one, having been previously extended, and that review and public meetings will need to happen first.

D. FY 2019 Federal Local Safety Program Call for Projects

Maja explained the communication received from MDOT regarding this Federal program, and briefly went over the eligibility requirements. Terry stated that Midland County has had a high success rate with this program, and noted some examples of same.

E. FY 2019 High-Risk Rural Road Program Call for Projects

Maja briefly explained this communication from MDOT and listed the various eligibility factors and requirements for the program, noting the MDOT preference for projects that address systemic issues, to which they have dedicated a greater share of the program budget. Discussion ensued. Mike Wood inquired about the M-30 corridor, which has a 3-

lane to 2-lane to 3-lane transition that causes a number of accidents. Discussion ensued regarding various alternatives that could be pursued.

F. EMCOG Mini-Grant Program

Maja reminded everyone about the EMCOG Mini-Grant program, which has been funded at \$100,000 this year through the Regional Prosperity Initiative. The grants will be primarily awarded to projects that address the 5 Centers of Excellence, as laid out in the RPI Plan. Additional information regarding the Grant, including scoring criteria and application form are available through EMCOG or its website.

G. Rescheduling of July meeting

Maja indicated that, since the first Tuesday of July falls on the 4th, the Committee needs to reschedule the next meeting. It was decided by consensus that the July meeting be held on July 11th, at the usual time and place.

H. Complete Streets Forms

Maja reminded everyone that the MATS Complete Streets Policy requires all projects submitted for inclusion in the MATS TIP to include the Complete Streets form and subsequent evaluation. In the recent months, some of the projects have not fulfilled this requirement. Maja will provide the list of projects with that deficit at the June 21st Technical Meeting. The agencies responsible for those projects to provide filled out forms shortly thereafter (within couple week timeframe).

Dave Engelhardt reminded everyone that next Monday June 12th, at 10:00 AM there would be a meeting at EMCOG rolling out the East Michigan Regional Traffic Safety Plan, and invited participation.

Lastly, Terry Palmer inquired as to whether the Road Commission's DNR Recycled Tire Grant would need to be listed on the TIP. It was decided he would bring the matter to the next Technical Committee meeting.

8. Adjournment

The June 6nd, 2017 MATS Policy Committee meeting was adjourned at 11:00 AM.

The next meeting is scheduled for July 11th, 2017, at 10:00 AM.

Respectfully submitted,

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