

Midland Area Transportation Study (MATS)

Policy Committee Meeting Minutes

Tuesday, May 2, 2017

1. Call to Order

May 2, 2017: The meeting was called to order at 10:10 AM by Mike Wood, Vice Chair.

Those present were: Brian McManus* (City of Midland), Terry Palmer* (Midland County Road Commission), Dennis Borchard* (Saginaw County Road Commission), Jim Lillo* (Bay County Road Commission – via phone), Karen Murphy* (Midland Dial-A-Ride Transit), Gary Rogers* (County Connection of Midland), Eric Sprague* (Bay Metro Transit Authority – via phone), Mike Wood* (Jerome Township), Kevin Wray* (Lincoln Township – via phone), Terry Holt* (Midland Charter Township), Jay Reithel* (MDOT – Bay Region), Dave Engelhardt (East Michigan Council of Governments), Maja Bolanowska, (MATS) and Bryan Gillett (MATS).

*voting members or alternates

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of April 4, 2017 Minutes

A motion was made by Karen Murphy and seconded by Terry Palmer to approve minutes as presented. Motion carried.

4. Public Comment

There were no public comments brought before the Committee.

5. Reports of officers

A. MDOT Update

There was no MDOT update at this time.

B. Legislative Update

Briefly, Maja Bolanowska reported that Congress had passed a repeal of the proposed MPO rule and the measure was on its way to the President for signature.

6. Agency Reports

A. MATS Administrative Report

Maja Bolanowska presented the MATS Administrative report. Bank account balance is at approximately \$25,000. MATS received the latest Master Agreement from MDOT (renewed triennially), but has not had a chance to review it yet. Bryan Gillett, new Transportation Planner was introduced to the committee. The Policy Committee members in attendance all introduced themselves.

B. MATS Work Tasks Update

Maja Bolanowska presented a brief update on the MATS work efforts to date. Work on the LRTP is progressing well, the Draft 2018 UWP will be presented today, as will the proposed 2017 3rd TIP amendment. The 2nd amendment was submitted to MDOT after the Technical Committee meeting of April 19 and was approved in a very tight turnaround time. The 3rd amendment can be submitted for processing subsequent to Policy Committee approval today. Further, Performance Measures and target setting is ongoing, in coordination with MDOT.

7. Unfinished and New Business

A. 2017-2020 TIP Changes

Maja indicated that since the Policy Committee meeting on April 4, there are 7 new changes to MATS' TIP (two cost changes and 5 project additions), 6 of which are Amendments and 1 is an Administrative Modification. The proposed TIP changes are summarized herein:

- FY 2017 – City of Midland: Wackerly Road, CON Phase, STUL Funds; COST (Amendment)
- FY 2017 - City of Midland: East St. Andrews Road, CON Phase, STUL Funds; COST (Administrative Modification)
- FY 2017 - MCRC: Airport Road, CON Phase, STUL Funds; ADD (Amendment)
- FY 2017 - MCRC: Eastman Road at Schaffer Road, PE Phase, HRRR Funds; ADD (Amendment)
- FY 2017 - MCRC: Poseyville Road, PE Phase, HRRR Funds; ADD (Amendment)
- FY 2017 – MDOT: US-10 Highway Safety Delineation, PE Phase, HSIP Funds; ADD (Amendment)
- FY 2017 – MDOT: US-10 Highway Safety Delineation, CON Phase, HSIP Funds; ADD (Amendment)

Maja explained that in order to take advantage of the bid savings on Wackerly and East St Andrews projects and to utilize FY 2017 federal STUL allocation fully to the amount of \$840,159, an additional project is proposed for FY 2017. That project is road rehabilitation of Airport Road between Perrine Road and Hicks Road. Thus, the first three TIP changes deal with cost adjustments on the 2 existing projects and adding a new project. The next 2 TIP modifications pertain to adding PE phases of local safety projects that have been approved for FY 2018. The last two project changes pertain to MDOT request of adding two new projects which are PE and CON phases for the US-10 Pavement Markings safety endeavor scheduled for 2017. A motion was made by Terry Palmer and seconded by Jay Reithel to approve the TIP Modifications as presented. Motion carried.

B. FY 2018 Unified Work Program

Maja presented the draft FY 2018 UWP which contains projections and breakdown regarding the next year's federal and state allocations, budget, indirect cost rate and local match requirements, in addition to time and cost projections for individual work tasks. LRP and Public Transportation Study work tasks are expected to require much less time and resource needs in FY 2018, while the TIP, data collection, and the new Performance

Measures work tasks will have more. Performance measures will become a separate task in the FY 2018 UWP, due to the amount of work that will need to be done in that area. Further, Public Outreach Program and Strategy Implementation Planning will not be able to be done in FY 2017 as scheduled and are therefore incorporated into FY 2018 tasks. This document needs to be presented to MDOT by early June, therefore it will be submitted to the Policy Committee for approval at the June 6th meeting, after having been reviewed at the May 17th Technical Committee meeting. Maja asked members Policy Committee to review the draft FY 2018 UWP and for comments and revisions to be provided prior to Technical Committee Meeting.

C. MATS' Long Range Plan – Update

Jay Reithel gave a brief presentation, summarizing the BR-10 Study which took place this past year and looked at various improvements and design alternatives including road diet for the segment of Indian/Buttles between Washington and West Hines Street. The limits of the study are Washington Street all the way to the Airport Road near Eastman/US-10 interchange. The Study results were presented at the City council meeting. After Jay's presentation, extensive discussion occurred regarding the thought process behind the proposal, and the implications for things like snow plowing and the non-motorized facility.

Maja explained that the potential BR-10 improvements that are being considered and may be implemented in near future are not part of Long Range Plan project list. That is due to the fact that these improvements are not on MDOT 5-year list and thus cannot be listed in the LRP until MDOT review board approves such action. However, since part of BR-10 improvements contains a capacity project (Indian/Buttles Road Diet), there are substantial negative implications of not having them in the soon to be completed LRP (September 30th, 2017 deadline). If the project incorporation was done after May 27, 2018, an extensive amendment of the LRP would be required, one that necessitates not only the inclusion of BR-10 improvements, redoing of environmental justice and mitigation analyses and maps, but also development and incorporation of performance measures chapters. A 30 day public review period would be needed as well. The inclusion of Indian/Buttles Road Diet project into the resulting TIP could not occur until LRP amendments are done. The recommendation would be to add the project, in its entirety, to the LRP Priority list at this time, and to the MDOT 5-year list and the MATS TIP, in a parallel process.

Motion made to amend the Long Range Plan Priority Project list to include the US-10 BR project, to the limits of the study boundaries, Washington to Airport Road, pending MDOT approval. Motion by Brian McManus, seconded by Terry Palmer. Motion passed.

D. Call for nominations and elections: Chair, Vice-Chair, and Treasurer of Policy Committee

Maja indicated that nominations for Chair, Vice-Chair and Treasurer were opened at the previous Policy Committee meeting. Brad Kaye was nominated for Chair. Vice-Chair Mike Wood called for nominations for Chair 3 times. Hearing none, nominations were closed, a vote was called for, and Brad Kaye was elected Chair for the ensuing one-year term.

Mike Wood was nominated for Vice Chair. Vice-Chair Mike Wood called for nominations for Vice-Chair 3 times. Hearing none, nominations were closed, a vote was called for, and Mike Wood was elected Vice-Chair for the ensuing one-year term. Karen Murphy was nominated for Treasurer. Vice-Chair Mike Wood called for nominations for Treasurer 3 times. Hearing none, nominations were closed, a vote was called for, and Karen Murphy was elected Treasurer for the ensuing one-year term.

E. Current Metropolitan Planning Rules

Maja summarized a presentation given at the most recent MTPA meeting, which was provided to the committee. It clarified the dates for complying with each of the six performance areas, and made clear that TIP Reports would need to be amended mid-cycle, around May 2018, incorporating performance planning targets and means of evaluating them. The presentation also clarified that incoming performance requirements would not impact LRP's cycle, unless a capacity project is being added, in that case LRP amendment would require incorporation of performance planning chapters.

F. FTA Asset Management Rule

Maja summarized the new Asset Management rule that especially impacts Urban Transit providers. This is because they need to set their own targets for performance measures, then send them to the MPO who is responsible for setting area-wide targets. These targets need to be set and approved by the MPO by July 1, 2017. Originally the transit providers were to have set their targets by January 1, 2017, however, there was confusion over the exact requirements of the rule. This has been largely resolved though, and DART is currently working on the targets in consultation with MATS. It is expected that proposed area-wide targets, will be brought before the two committees soon.

G. EMCOG Mini-Grant Program

Dave Englehardt from EMCOG presented the Mini-Grant program, which has been funded at \$100,000 this year through the Region 5 Regional Prosperity Initiative. The grants will be primarily awarded to projects that address the 5 Centers of Excellence, as laid out in the Region 5 RPI Plan. Applications are being taken now and can be sent to Dave or Jane Fitzpatrick at EMCOG. Discussion ensued regarding Jerome Township's need for a pedestrian bridge. This project, while on the whole far exceeds the allowable grant funding, could be broken into individual portions that could be funded. Terry Palmer suggested the bridge deck for example, which may be as little as \$20,000 in cost. Dave suggested that the project be submitted and evaluated via the scoring process.

8. Adjournment

The May 2nd, 2017 MATS Policy Committee meeting was adjourned at 11:00 AM.

The next meeting is scheduled for June 6th, 2017, at 10 AM.

Respectfully submitted,

Maja Bolanowska, Director

Midland Area Transportation Study

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