

# Midland Area Transportation Study (MATS)

## Policy Committee Meeting Minutes

Tuesday, January 9<sup>th</sup>, 2018

### 1. Call to Order

The meeting was called to order at 10:16 AM by Brad Kaye, Chair.

Those present were: Brad Kaye\* (City of Midland), Karen Murphy\* (Midland Dial-a-Ride Transit), Russ Inman\* (Midland County Road Commission), Terry Holt\* (Midland Charter Township), Dennis Borchard\* (Saginaw County Road Commission – via phone), Matt Pitlock\* (MDOT-Statewide Planning – via phone), Gary Rogers\* (County Connection of Midland), Mike Wood\* (Jerome Township), Chuck Tabb\* (Ingersoll Township), Bob Carl\* (Village of Sanford), Paul Wasek\* (Williams Charter Township), Dave Englehardt (EMCOG – via phone), Maja Bolanowska (MATS), and Bryan Gillett (MATS).

\*voting members or alternates

### 2. Changes to the Agenda

There were no changes to the agenda

### 3. Approval of December 5, 2017, Minutes

A motion was made by Karen Murphy and seconded by Paul Wasek to approve the minutes as presented. Motion carried.

### 4. Public Comment

There were no public comments brought before the Committee.

### 5. Reports of officers

#### A. MDOT Update

There was no update from MDOT this month.

#### B. Legislative Update

There was no Legislative update this month.

### 6. Agency Reports

#### A. MATS Administrative Report

Maja Bolanowska presented the MATS Administrative report. The current bank account balance is approximately \$75,000, reflecting recent 4<sup>th</sup> Quarter reimbursements from MDOT for various contracts. Billings for the 1<sup>st</sup> quarter of 2018 are currently being prepared, and Maja requested that local agencies please bill promptly for any planning related activities.

#### B. MATS Work Tasks Update

Maja presented a brief update on the recent MATS work efforts. TIP changes that were approved in October and November by the Policy Committee have been submitted to

MDOT, FTA and FHWA, and subsequently approved. A new transmittal will be submitted after today's proposed changes are approved. In addition, Maja briefly described the two reports completed at the end of Fiscal Year 2017, the Final Acceptance Report and the MATS Annual Obligation Report. These were passed around for committee members to review. Additional work tasks recently completed include a draft Pass-through contract with Midland Dial-a-Ride Transit that is newly required by MDOT, and completion of documentation for the Safety Performance Measure, which targets were approved at the December Policy Meeting.

## 7. Unfinished and New Business

### A. 2017-2020 TIP Changes

Maja presented changes to the MATS TIP Main Project List. These comprised of cost increases to the Trunkline Traffic Operations and Safety GPA, resulting from addition of one project to that GPA, as well as a cost increase to the Local Highway Rehabilitation and Reconstruction GPA resulting from cost changes to two of its projects. Furthermore, the three standalone projects are being added to the Main Project List, being rail-crossing signals installations and gate improvements. The proposed TIP changes are as follow:

#### FY 2017-2020 TIP (Main Project List)

- FY 2018 – MDOT: Traffic Operations and Safety GPA, HSIP funds; **COST** (Federal Administrative Modification)
- FY 2018 – MCRC: Local Highway Rehabilitation and Reconstruction GPA, STL funds; **COST** (Amendment)
- FY 2018 – H&ERC: Railroad Crossing at S 11 Mile Road, STRP funds; **ADD** (Amendment)
- FY 2018 – H&ERC: Railroad Crossing at S Carter Road, STRP funds; **ADD** (Amendment)
- FY 2018 – H&ERC: Railroad Crossing at S Flajole Road, STRP funds; **ADD** (Amendment)

The details of the project changes within the Trunkline Traffic Operations & Safety GPA and the Local Highway Rehabilitation and Reconstruction GPA were provided, and are summarized herein:

#### FY 2017-2020 GPA Details

- FY 2018 – Traffic Ops & Safety GPA - MDOT: Freeway Signage – PE Phase for Freeway Signing Upgrade, \$100,000 NHG Funds; Project Addition
- FY 2018 – Local Highway Rehabilitation and Reconstruction GPA - MCRC: West Pine River Road from Magruder Rd to Kent Rd; Project Cost Increase
- FY 2018 – Local Highway Rehabilitation and Reconstruction GPA - MCRC: Shearer Road from Sturgeon Rd to 1 Mile West; Project Cost Increase

In addition, Maja explained that a significant number of changes to the Illustrative List needed to be made as well, due to rural projects and project changes being approved by the RTF and not passed along to the MPO. A spreadsheet was prepared by the Midland County Road Commission that details the changes, included in the handouts. It was noted that the Technical Committee has recommended approval of the TIP changes and of the

Illustrative List changes. A motion was made by Paul Wasek and seconded by Russ Inman to approve the TIP changes and Illustrative List changes as presented. Motion carried.

#### **B. Performance Measures – Safety Targets and State of Good Repair Targets**

Maja briefly summarized the safety performance measure targets that were approved at the December Policy Committee meeting, and noted that that a resolution of approval has been prepared for today's meeting as requested. After brief review of document, a motion was made by Russ Inman and seconded by Mike Woods to approve the safety target resolution as presented. Motion carried.

In addition, Maja updated the committee on the annual requirement for Transit State of Good Repair Targets, noting that while these were approved in the middle of Fiscal Year 2017, the recurring schedule from this point forward is somewhat earlier in the year. To that end, MATS will be working with both DART and CCoM once MDOT releases their targets, and will be presented as an action item at the next Policy Committee meeting.

#### **C. MATS/SMATS Boundary Issue**

Maja presented information regarding the MATS/SMATS Metropolitan Planning Area (MPA) boundary overlap issue. After preliminary conversations, it became clear that neither BCATS nor SMATS was interested in Option 4 (combination of all three MPOs into one) primarily due to the fact that there would be no financial advantage to doing so. Further, SMATS had no interest in Option 3 (combining MATS and SMATS into one MPO), thus leaving just Options 1 and 2, i.e. the determination of whether Tittabawassee Township would be the MATS planning area or in the SMATS planning area. A meeting to discuss and resolve this issue is being set up between the MATS and SMATS representatives, it is expected to take place in late January.

#### **D. Pass-Through Agreement between DART and MATS**

Maja explained that by a recent decision by MDOT, the pass through funding from MATS to DART must now be in the form of a contractual relationship, versus just language in the UWP Report as done previously. Therefore MATS has prepared a draft agreement, and forwarded it on to DART for their review. Karen Murphy indicated that their attorney has now signed off on the agreement, after having some questions answered. A motion was made by Karen Murphy and seconded by Paul Wasek to approve the contract between DART and MATS as presented. Motion carried.

### **8. Adjournment**

The January 9<sup>th</sup>, 2018 MATS Policy Committee meeting was adjourned at 10:35 AM.

The next meeting has been scheduled for February 6<sup>th</sup>, 2018, at 10:00 AM.

Respectfully submitted,

Maja Bolanowska, Director  
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