

# Midland Area Transportation Study (MATS)

## Policy Committee Meeting Minutes

Tuesday, November 6th, 2018

### 1. Call to Order

The meeting was called to order at 10:01 AM by Brad Kaye, Chairman.

Those present were: Brad Kaye\* (City of Midland), Karen Murphy\* (Midland Dial-a-Ride Transit), Terry Palmer\* (Midland County Road Commission), Maria Sandow\* (Larkin Township), Jay Reithel (MDOT – Bay Region), Gary Rogers\* (County Connection of Midland – via phone), Chuck Tabb\* (Ingersoll Township), Bob Carl\* (Village of Sanford), Paul Wasek\* (Williams Charter Township), Eric Mullen\* (MDOT – Statewide Planning – via phone), Jim Lillo\* (Bay County Road Commission), Dave Haag\* (City of Auburn – via phone), Eric Sprague\* (Bay Metro Transit Authority – via phone), Dave Englehardt (East Michigan Council of Governments), Bryan Gillett (MATS), and Maja Bolanowska (MATS).

\*voting members or alternates

### 2. Changes to the Agenda

There were no changes to the agenda

### 3. Approval of September 11, 2018, Minutes

A motion was made by Terry Palmer and seconded by Bob Carl to approve the minutes as presented. Motion carried.

### 4. Public Comment

There were no public comments brought before the Committee.

### 5. Reports of officers

Maja Bolanowska explained the MDOT staff changes relevant to our MPO, as Anita Boughner has been replaced by Eric Mullen as Statewide Planning Supervisor for our area, and Matt Pitlock has been replaced by Tom Doyle as MPO Program Manager for our area.

### 6. Agency Reports

#### A. MATS Administrative Report

Maja Bolanowska presented the MATS Administrative report. The current bank account balance stands at about \$45,000 as of October 31st, due in part to local match contributions for FY 2019. Maja thanked all contributing agencies and especially the City of Midland and the Midland County Road Commission for early provision of funds, which eased MATS cash flow in the summer. MATS billings for the 4th quarter of FY 2018 are underway, FY 2019 Authorizations have been received, the DBE reports are completed, and the office lease has been renewed as well as the insurances. In addition, this is an audit year, which will be completed in January. Lastly, with consensus approval, Maja handed out the CY 2019 Schedule regarding Policy and Technical Committee meetings.

## B. MATS Work Tasks Update

Maja reported that staff has been focusing a large amount of effort dealing with various JobNet process issues, participating in numerous JobNet-related meetings, making the necessary changes to the database and correcting JobNet errors. NMT accident review has been completed. Additionally, 4<sup>th</sup> Quarter billings are being prepared for submission to MDOT. Upcoming activities for the remaining two months of the calendar year include PASER Ratings submission, initial task completion regarding the 2020-2023 TIP Report, further work on Performance Measures/Targets, submission of the first TIP Amendment via JobNet, and two significant year-end reports (i.e. 2018 Listing of Obligated Projects and the 2018 Final Acceptance Report).

## 7. Unfinished and New Business

### A. JobNet Update and Policy Regarding Usage of Local, Trunkline, and Transit GPA's.

Maja reported that JobNet Phase 2 was now active and therefore acting as the official TIP. As part of this rollout MATS needs to establish and approve new GPA thresholds, and as part of that effort, put into place a policy regarding what GPA's to use and how to handle them. After the ensuing explanation, discussion and questions, a motion was made by Gary Rogers and seconded by Terry Palmer, to utilize GPA's for all eligible projects; to use them to the maximum degree possible; and to approve the GPA thresholds for the GPA's recommended, as presented. Motion carried.

### B. FY 2017 – 2020 TIP Changes

Maja presented the list of proposed TIP changes for everyone's information. These consist almost entirely of several new MDOT projects such as signage upgrades. There are also 2 local jobs being added to MATS TIP: Wheeler Road and Freeland Road projects. Maja provided details and explained JobNet implications. All project changes are summarized herein:

Fiscal Year	Agency	Project Name	Limits	Phase	Funds	Type	Mod Type
2019	MDOT	I-75 N	Midland County and part of Bay County	CON	HSIP	NEW	MPO Mod/Adj
2019	MDOT	I-75 N	Midland Area	CON	HSIP	NEW	MPO Mod/Adj
2019	MDOT	I-75 N	Midland County and part of Bay County	PE	HSIP	NEW	MPO Mod/Adj
2019	MDOT	I-75 N	Midland County and part of Bay County	CON	HSIP	NEW	MPO Mod/Adj
2019	MDOT	I-75 N	Midland County and part of Bay County	PE	HSIP	NEW	MPO Mod/Adj
2019	MDOT	US-127BR	none	ROW	STG	NEW	MPO Mod/Adj
2019	Bay County	E. Wheeler Rd.	Eight Mile to Rockwell	CON	STL	NEW	MPO Mod/Adj
2019	MDOT	M-20/US-10BR	West of Saginaw Rd. to US-10	PE	NH	NEW	MPO Mod/Adj
2020	MDOT	M-20	West of Saginaw Road to US-10	CON	NH	NEW	MPO Mod/Adj
2020	Saginaw County	W Freeland Rd	Freeland Rd At River Rd intersection	CON	STUL	NEW	MPO Mod/Adj
2017	MDOT	US-127BR	Signal Corridors in Clare, Genesee, Gratiot, Isabella, Midland, and Saginaw	ROW	STG	NEW	Federal Amendment
2018	MDOT	US-127BR	Signal Corridors in Clare, Genesee, Gratiot, Isabella, Midland, and Saginaw	ROW	STG	NEW	Federal Amendment
2019	MDOT	I-75 N	Midland Area	CON	HSIP	SCOPE	Federal Amendment
2020	MDOT	M-20	M-30 to east of Currie Parkway	PE	NH	NEW	Federal Amendment
2020	MDOT	M-47 S	M-47 from Midland Rd to US-10	CON	NHG	NEW	Federal Amendment
2020	MDOT	US-127	Gratiot, Isabella, Midland County	CON	NH	NEW	Federal Amendment
2020	MDOT	M-54	Various Locations in Genesee, Midland, and Bay Counties	ROW	STG	NOT IN MATS' AREA	Federal Amendment
2019	Midland County	Transit Operating	County-Wide	NI	5311	IN EFILE NOT IN JOB	Federal Amendment
2019	Midland County	Magruder Road	over Pine River	CON	BO	In eFile and in JobN	Federal Amendment

A motion was afterwards made by Terry Palmer and seconded by Karen Murphy to approve the changes to the FY 2017-2020 MATS TIP as presented.

### **C. FY 2020-2023 TIP Process and Timeframe**

Bryan Gillett explained the two graphic timeline representations handed out. This included noting that the TIP essentially means both a) the actual listing of approved projects for the FY 2020-2023 time frame, and b) the TIP Report that documents and substantiates that listing. Of key importance to the first phase of TIP completion is the time frame for STUL-funded project selection process. The deadline for submission of STUL-funded projects to MATS is November 30<sup>th</sup>, and the Project Selection Committee must meet between December 12<sup>th</sup>, 2018 and January 9<sup>th</sup>, 2019. This facilitates project approval by the Policy Committee in early February and meets the deadline of all projects having been entered into JobNet (Local STUL funded, MDOT, RTF, Transit and bridge projects) by February 29<sup>th</sup>, 2019. The deadline to complete and submit the final TIP document is June 28<sup>th</sup>, 2019.

### **D. Performance Measures**

Maja updated the committee on the CY 2019 targets for the Safety performance measures. MDOT has adopted a new set of targets in Aug 2018, based on a recalculated baseline. As before, there is little reason for MATS staff to duplicate their efforts and produce our own targets, thus staff recommends supporting the State targets for CY 2019. A motion was made by Jim Lillo and seconded by Terry Palmer to support the State targets for CY 2019 and to authorize the signing of the associated resolution for same. Motion carried.

In addition, Maja briefly explained that the DART Transit Asset Management Plan needs to be presented to MATS for our information, and will ultimately be utilized in both our upcoming FY 2020-2023 TIP and any Long Range Plan update in the future. Finally, Maja discussed the implications of PA 325 of 2018, which mandates that local units prepare Asset Management Plans, beginning in 2020.

### **E. Non-Motorized Planning**

Bryan reviewed recent projects that have submitted a Complete Streets Review Form for inclusion in the TIP. These four projects are all requesting exemptions from the policy for reasons relating to the type of project. A motion was made by Terry Palmer and seconded by Maria Sadow to approve the exemptions for the presented projects. Motion carried.

## **8. Adjournment**

There being no further items for discussion, the November 6<sup>th</sup>, 2018 MATS Policy Committee meeting was adjourned at 11:07 AM.

The next meeting has been scheduled for December 4<sup>th</sup>, 2018, at 10:00 AM.

Respectfully submitted,

Maja Bolanowska, Director  
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Page | 3