



FACILITIES MANAGEMENT

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MEMO

Date: October 19, 2023
From: Kevin Beeson, Facilities Mgr
To: Maja Bolanowska, MATS Director
Re: Office space

This memo is to summarize discussions about providing office space for MATS in 2024. Meeting participants included Maja Bolanowska, Bridgette Gransden, Chris Cantrell, and Kevin Beeson.

Midland County is preparing to reconfigure office space on the 1st, 2nd, and 3rd floors of the County Services Building (CSB). This project will bring the CSB into compliance with best practices for delivering services the public.

Our internal space needs have grown over the past 40 years, and we will no longer have the ability to rent space to MATS for their office needs. An exact date is unknown, but we know it will be in the next few months. We held this meeting to give as much notice as possible to allow MATS time to search for a new location.

The County agreed to assist MATS with their physical move. We further agreed that their current office furniture could be moved to their new location.

Everyone agreed that MATS could remain month-by-month at their current rental rate. We expect that MATS can be relocated no later than May 15, 2024.