

Midland Area Transportation Study (MATS)

Policy Committee Meeting Minutes

Tuesday, June 2nd, 2020

Pursuant to Executive Order 2020-42, Executive Order 2020-48, and the Open Meetings Act, this meeting was held virtually via Zoom and, for the purposes of public involvement, Facebook Live video feed.

1. Call to Order

The meeting was begun at 10:05 AM by Brad Kaye, Chairman.

Those present were: Brad Kaye* (City of Midland), Karen Murphy* (Midland Dial-a-Ride Transportation), Gary Rogers* (County Connection of Midland), Jonathan Meyers* (Midland County Road Commission), Maria Sandow* (Larkin Township), Terry Holt* (Midland Township), Carl Hamman* (Village of Sanford), Jim Lillo* (Bay County Road Commission), Dave Haag* (City of Auburn), Mike Wood* (Jerome Township), Craig Gosen* (Edenville Township), Chuck Tabb* (Ingersoll Township), Paul Wasek* (Williams Charter Township), Anita Boughner* (MDOT – Statewide Planning), Katie Beck (MDOT –SUTA), Aaron Dawson (Federal Highway Administration), Lane Masoud (MDOT – OPT), Dave Englehardt (East Michigan Council of Governments), Maja Bolanowska (MATS) and Bryan Gillett (MATS). All Members participated via Zoom link or phone.

*voting members or alternates

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of March 3rd, 2020, Minutes

A motion was made by Carl Hamman and seconded by Chuck Tabb to approve the minutes as presented. Motion carried.

4. Reports of officers

Legislative Update – Maja briefly noted that the FAST Act expires at the end of this fiscal year, and it is unknown at this point whether it will be extended or new Act passed.

MDOT Update – Anita Boughner provided the update by passing along updates from Jay Reithel and Kim Hill, noting that:

US-10 at Sanford Lake:

- Open to traffic dates (worse case) will be as follows:
 - o WB Crossover Open to Traffic: June 4, 2020 at 4 pm
 - o WB US-10 Open to Traffic: June 18, 2020 at 4 pm

- o WB Crossover Removal: June 26, 2020
- Fisher Contracting was the low bidder at \$1.78M. There were 3 additional bidders. Awarded as an emergency contract. Bids were submitted on Friday and work started on Saturday.
- Damage to EB bridge was pretty minimal. Damage to WB bridge was extensive as it took the brunt of the force of the floodwater and debris.
- Constructing crossovers to move WB traffic onto the EB bridge/roadbed while they repair the WB bridge. Two-way traffic on the EB bridge separated by concrete barrier wall. Speed limit reduced to 40 mph.

M-30 damage:

- M-30 “causeway” at Wixom Lake is completely gone.
- M-30 at the Tittabawassee River, just downstream of Wixom Lake is severely damaged and will probably need to be demolished.

Finally, Jonathan Myers reported that the Curtiss Road bridge is being assessed for damage or replacement, as are a great many segments and bridges around the county. In addition, Brad Kaye provided a brief update on the City of Midland situation, noting that both the Poseyville Road and Currie Parkway bridges suffered surprisingly little damage.

5. Agency Reports

A. MATS Administrative Report

Maja reported that the bank balance for MATS is currently at roughly \$40,000 due to the 2nd quarter reimbursement having been requested and received. In addition, the various insurance questionnaires, DBE information and related tasks have been completed. Lastly, having achieved 3 years of service, and pursuant to MATS policy, certain decisions need to be made regarding SEP IRA contributions for Bryan Gillett. To that end, Maja explained that there were three issues needing to be resolved. First, what contribution rate should be adopted? Second, when should that rate be adjusted? Lastly, should annual adjustments to contribution amounts be made at the beginning of the fiscal year, or when W2s are issued in February?

Significant discussion ensued, with Maja providing various clarifications in answer to questions posed by the committee members. Subsequently, a motion was made by Mike Wood, and seconded by Gary Rogers to set the annual SEP IRA contribution rate for both MATS employees at 12%, and to adjust the dollar amount of contributions based on that rate annually by February 1, pursuant to the issued W2. Motion carried.

B. MATS Work Tasks Update

Maja reported on some of the work efforts being undertaken by MATS at the moment. She noted that the large number of action items present on today’s agenda essentially reflects the particular work tasks being completed recently.

6. Unfinished and New Business

A. MDOT/MATS Master Agreement No. 2021-0026, Certified Resolution regarding Master Agreement No. 2021-0026

Maja presented the agreement between MATS and MDOT, along with the resolution approving the agreement and authorizing Maja to sign the agreement. Maja explained that this is essentially the same agreement every three year, with only minor modifications. Thereafter, a motion was made by Carl Hamman and seconded by Karen Murphy to approve the agreement and the resolution for same. Motion carried.

B. MATS TIP Amendment (FY 2020-2023)

Maja introduced the list of proposed amendments to the FY 2020-2023 TIP, as detailed below in two tables. Maja explained the eight proposed changes for the FY 2020-2023 MATS TIP, consisting of both PE and CON phase for the N. Waldo Road at Monroe Road Roundabout; PE, ROW and CON phase for the US-10BR at Wackerly improvements; and the suspension of a scour protection project for the US-10 Bridge over Sturgeon Creek (Note that this project is only being suspended, not abandoned); as well as two M-20 projects, bridge replacement of M-20 over Prairie Creek and road rehabilitation of M-20 from M-30 to east of Currie Parkway.

Furthermore, due to several administrative modifications requested by DART regarding its Transit Operating and Transit Capital funds, 2 transit GPAs require approval of new thresholds. Addition of the small HSIP-funded project resulted in a creation of a new GPA, and a need for approval of a third GPA threshold. The tables below show the proposed TIP amendments and the proposed GPA thresholds.

A motion was made by Craig Gosen and seconded by Carl Hamman to approve the proposed changes to the FY 2020-2023 TIP. Motion carried. A motion was made by Karen Murphy and seconded by Gary Rogers to approve the changes to the GPA thresholds. Motion carried.

MATS FY 2020-2023 TIP Amendment for May-June 2020

Phase/Year	Job no.	Amend # (CR #)	Administration Type	Phase	County	Responsible Agency	Project Name	Labels	Length	Priority work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	State Fund Source	Local Budget	Total Phase Cost	AmendType	General Program Account	Total Project Cost	Job Type
2020	210252	0	FRWA	PE	Midland	Midland County	N Waldo Road	N Waldo Road at Monroe Road, Midland County	1.110	Traffic Safety	Construct roundabout	\$37,501	HRRR	\$0		\$37,501	\$75,000	PHAGADD	Not Applicable	\$825,019	Local
2020	210348	0		ROW	Midland	MDOT	US-10BR	US-10BR at Wackerly Road	0.09	Traffic Safety	Construction of a new thru/right turn lane and modernize signal	\$81,800	NH	\$16,108		\$2,040	\$100,000	PHAGADGGA	Trunkline Traffic Operations And Safety	\$1,110,912	Trunkline
2020	210348	0		PE	Midland	MDOT	US-10BR	US-10BR at Wackerly Road	0.09	Traffic Safety	Construction of a new thru/right turn lane and modernize signal	\$288,749	NH	\$57,003		\$7,328	\$354,000	PHAGADGGA	Trunkline Traffic Operations And Safety	\$1,110,912	Trunkline
2020	208157	13	FRWA	CON	Grator, Midland, Isabella	MDOT	US-127	805-3 & 4 of 56044 (US-10 EB/WB over Sturgeon Creek), 805-3 & 4 of 56044 (US-10 EB/WB over Sturgeon Creek)	0	Bridge CPM	Sewer Protection	\$237,577	NH	\$52,682		\$0	\$719,640	PHAGUSP	Not Applicable	\$288,000	Trunkline
2021	210252	0	FRWA	CON	Midland	Midland County	N Waldo Road	N Waldo Road at Monroe Road, Midland County	1.110	Traffic Safety	Construct roundabout	\$600,000	HRRR	\$0		\$150,017	\$750,017	PHAGADD	Not Applicable	\$825,019	Local
2022	210348	0		CON	Midland	MDOT	US-10BR	US-10BR at Wackerly Road	0.09	Traffic Safety	Construction of a new thru/right turn lane and modernize signal	\$537,683	NH	\$105,816		\$13,413	\$656,912	PHAGADGGA	Trunkline Traffic Operations And Safety	\$1,110,912	Trunkline
2023	204408	3	FRWA	CON	Midland	MDOT	M-30	M-30 to east of Currie Parkway	5.562	Road Rehabilitation	Milling and two course HMA overlay	\$15,251,117	NH	\$3,207,299		\$175,085	\$18,633,501	PHAGADD	Not Applicable	\$20,290,757	Trunkline
2023	208883	2	FRWA	CON	Midland	MDOT	M-30	over Prairie Creek	0	Bridge Replacement	Bridge Replacement	\$1,674,062	OT	\$371,218		\$0	\$2,045,280	PHAGADD	Not Applicable	\$2,329,843	Trunkline



GENERAL PROGRAM ACCOUNT (GPA) TARGET REPORT

Date: April 16, 2020

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Fiscal Year	MPO	Job Type	GPA	Status	Threshold Amount	Usage Amount	Proposed Amount	Change Amount	Remaining Amount	MPO Approval Date	Fed Approval Date
2021	MATS	Local	Local Bridge	Federal Approved	\$1,746,000	\$1,746,000	\$0	\$0	\$0	08/21/2019	10/01/2019
2021	MATS	Local	Local Road	Federal Approved	\$2,783,000	\$2,783,000	\$0	\$0	\$0	03/16/2020	03/19/2020
2021	MATS	Local	Local Traffic Operations And Safety	Proposed	\$0	\$57,712	\$57,712	\$0	\$0		
2021	MATS	Multi-Modal	Transit Capital	Proposed	\$424,202	\$851,446	\$427,244	\$0	\$0		
2021	MATS	Multi-Modal	Transit Operating	Local Approved	\$4,993,509	\$4,922,319	\$0	\$0	\$71,190	04/02/2020	
2021	MATS	Trunkline	Trunkline Traffic Operations And Safety	Federal Approved	\$234,192	\$234,192	\$0	\$0	\$0	08/21/2019	10/01/2019
2022	MATS	Local	Local Bridge	Federal Approved	\$1,505,000	\$1,505,000	\$0	\$0	\$0	03/16/2020	03/19/2020
2022	MATS	Local	Local Road	Federal Approved	\$2,728,600	\$889,600	\$0	\$0	\$1,839,000	08/21/2019	10/01/2019
2022	MATS	Multi-Modal	Transit Capital	Federal Approved	\$822,602	\$401,446	\$0	\$0	\$421,156	08/21/2019	09/27/2019
2022	MATS	Multi-Modal	Transit Operating	Proposed	\$4,349,781	\$5,472,137	\$1,139,435	\$0	\$17,079		
Grand Total:					\$19,586,886	\$18,862,852	\$1,624,391	\$0.00	\$2,348,425		

Number of Records: 10

Preferences:

Years : 2021, 2022

MPO : Midland Area Transportation Study (MATS)

C. FY 2021 Unified Work Program (UWP) Report

Maja introduced the FY 2021 Unified Work Program, which contains projections and breakdown regarding the next year's federal and state allocations, budget, indirect cost rate and local match requirements, in addition to time and cost projections for individual work tasks. She explained that by and large it was very similar to previous years, with the exception of changes to both the Long and Short Range Planning work items. This will need to accommodate some work hours being devoted to the Long Range Plan update, as well as the rescheduled MTPA conference.

A motion was made by Paul Wasek and seconded by Mike Wood to approve the FY 2021 Unified Work Program. Motion carried.

D. Socio-Economic Data for GLBR Travel Demand Model for MATS area

Maja introduced the updated base year (2017) population and occupied household totals, by jurisdiction, for the committee's approval. She briefly explained the process by which these totals were developed, and the individual jurisdictions that were met with to better assess the area's growth in population and households.

Maja also introduced 2017 Base Year Employment data (presented in total and by jurisdiction), and noted that the initial preparation of the dataset was largely accomplished by MDOT Modeling staff. Accordingly Katie Beck from MDOT answered questions with a brief review of how the Base Year Employment Totals (2017) were gathered and verified. Maja briefly explained the work that went into validating and adjusting individual entries as well as jurisdictional totals. Subsequently, a motion was made by Paul Wasek and seconded by Jonathan Myers to approve the 2017 Socio-Economic Population and Employment datasets for use in GLBR Model. Motion carried.

E. CY 2020 State of Good Repair Targets for MATS area

Maja explained that the annually required State of Good Repair Targets for the MATS Area are a composite developed from the MDOT-issued targets for rural transit systems and the DART-submitted targets. The resulting proposed MATS targets, which are an aggregate of the other targets, were briefly reviewed. A motion was made by Karen Murphy and seconded by Paul Wasek to approve the submitted State of Good Repair Targets for the MATS Area.

F. 2020 MATS HIP Allocation towards FY 2021 Project

Maja explained that MPO's had been allocated funds from the Highway Infrastructure Program for FY 2020. In the case of MATS, the allocation is \$68,618, its low amount utilized best within an already programmed project, by reducing the local participation in overmatched projects. After a review of the eligible projects, MATS staff recommended to the Technical Committee that a choice be made between the FY 2021 Saginaw Road project for the City of Midland, and the FY 2021 Poseyville Road project for the Midland County Road Commission. Subsequently the Technical Committee recommended allocation of the

additional \$68,618 in HIP funds to the Poseyville Road project for the Midland County Road Commission. Accordingly, a motion was made by Chuck Tabb and seconded by Terry Holt to allocate the MATS allocation of 2020 HIP funds to the FY 2021 Poseyville Road project for the Midland County Road Commission. Motion carried.

G. Complete Street Forms

Bryan introduced the list of TIP projects that have been submitted for NMT review and approval. Bryan indicated that the currently approved Complete Streets policy requires, for each project submitted for TIP approval, a brief informational form and a review by the appointed NMT Representative. Once this has been completed, the collected NMT characteristics and/or exemption requests are presented to both the Technical Committee and the Policy Committee for approval. NMT Representative Thoralf Brecht briefly explained his approach to the process.

A motion was made by Carl Hamman and seconded by Mike Wood to approve the list of TIP projects with NMT features or exemptions as presented. Motion carried.

7. Public Comment

There was no public comment recorded via the Facebook Live comment stream.

8. Adjournment

There being no further items for discussion, the June 2nd, 2020 MATS Policy Committee meeting was adjourned at 11:08 AM. The next meeting has been scheduled for July 7, 2020 at 10:00 AM.

Respectfully submitted,

Maja Bolanowska, Director
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