

Midland Area Transportation Study (MATS)

Technical Committee Meeting Minutes

Wednesday, April 17, 2019

1. Call to Order

The meeting was called to order at 10:04 AM by Josh Fredrickson.

Those present were: Josh Fredrickson (City of Midland), Dennis Borchard (Saginaw County Road Commission), Russ Inman (Midland County Road Commission), Gary Rogers (County Connection of Midland – via phone), Dave Englehardt (EMCOG – via phone), Kevin Wray (Lincoln Township – via phone), Jonathan Myers (MDOT Mt. Pleasant TSC), Janet Yuergens (Midland Dial A Ride Transportation), Jay Reithel (MDOT – Bay Region – via phone), Dave Waite (Non-Motorized Representative), Bryan Gillett (MATS), Maja Bolanowska (MATS).

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of February 20, 2019, Minutes

Motion was made by Russ Inman and seconded by Jan Yuergens to approve the minutes of the February 20th, 2019 meeting. Motion carried.

4. Public Comment

There were no public comments brought before the Committee.

5. Reports of officers

A. Project Updates

Russ Inman reported that this summer the Midland County Road Commission would be undertaking numerous projects, including 7 bridges, several road rehabilitation projects, and two major projects; the Poseyville Road project and the Eastman Road project, the latter of which was partially funded via a recycled tire grant. Information on all upcoming construction projects can be found on the Commission's website.

Dennis indicated that the Dixie Highway project is an important one this summer, and also reported that Marissa Irish is the new Director of Engineering for the Saginaw County Road Commission.

Jon updated the committee on the M-20 Bridge project, which is now back to being on schedule. Completion is expected in August of 2019. 2020 projects currently being prepared for include the M-30 project north of US-10, and the US-10BR project east of Saginaw Road.

6. Agency Reports

A. MATS Work Tasks Update

Maja reported that staff has been working on the development of several new and updated documents, including the FY 2020 UWP, the FY 2017-2020 TIP Report Amendment, a project amendment to the same, and the new FY 2020-2023 TIP report and associated JobNet efforts. All of these will be discussed presently.

7. Unfinished and New Business

A. Performance Measures

CY 2019 MATS State of Good Repair Targets

Maja explained the Transit State of Good Repair Target requirements, with their mandatory annual review cycle. A spreadsheet summarizing 2019 targets for DART, CCM, and MATS was provided. DART targets are self-derived (as required for each urban transit provider). MDOT derives group and individual targets for rural transit providers and thus CCM. MATS overall targets cover both DART and CCM. MATS Targets are essentially an average between the DART targets and the MDOT derived targets for CCM in those areas that are applicable.

On the whole, the MATS targets are set to remain the same for 2019 as they were in 2018 with the exception of the Facilities target. This target was previously set at 100% of facilities rating a 3 or lower on the FTA TERM scale, when the MDOT had essentially no knowledge of the actual condition of facilities. But subsequent to a survey having been done, the group target for rural transit providers has been revised significantly, and now stands at 5% of facilities may be at a 3 or lower rating. MATS target has been revised accordingly.

A short discussion followed with questions and clarifications. A motion was made by Jan Yuergens and seconded by Russ Inman to approve the CY 2019 MATS Transit State of Good Repair targets and recommend adoption of same to the Policy Committee. Motion carried.

B. FY 2017-2020 TIP

Amendment to FY 2017 – FY 2020 TIP Report

Maja explained that due to additional Performance Measures having come into effect, and targets having been promulgated and supported by MATS, it is necessary to amend the FY 2017-2020 TIP Report to reflect this. The amended TIP Report now contains updated tables of currently supported targets and language explaining the additional measures, along with language noting that as newer targets are promulgated and adopted they will be posted for the public on the MATS website. A motion was thereafter made by Russ Inman and seconded by Dave Waite to approve the TIP Report amendment and recommend adoption of same to the Policy Committee. Motion carried.

Amendments to Projects

Maja reviewed the list of proposed TIP changes for everyone's information. These consist of three MDOT project abandonments as well as a bus purchase for DART due to a funding change. All project changes are summarized herein:

MATS FY 2017-2020 TIP Amendment

Fiscal Year	Job no.	Amend # (CR #)	Adminstratio n Type	Phase	County	Responsible Agency	Project Name	Limits	Length	Primary work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	State Fund Source	Local Budget	Total Phase Cost	AmendType	General Program Account	Total Project Cost	Job Type
2019	204898	1	FHWA	PE	Bay,Isabella,Arenac,Gratiot,Clare,Midland,Saginaw	MDOT	US-10 E	Midland MPO area	37.046	Road Capital Preventive Maintenance	HMA Crack Treatment	\$3,168	ST	\$695		\$0	\$21,460	PHASABND		\$488,336	Trunkline
2019	203016	4	FHWA	PE	Bay,Saginaw,Genesee,Arenac,St Clair,Midland	MDOT	Bay Region special pavement markings	Midland County and part of Bay County	1.727	Traffic Safety	Application of special pavement markings	\$59	HSIP	\$7		\$0	\$7,500	PHASABND		\$564,800	Trunkline
2019	203507	3	FHWA	CON	Saginaw,Bay,Midland,St. Clair,Genesee	MDOT	I-75 N	Midland Area	2.807	Traffic Safety	Pavement marking retroreflectivity readings and condition assessment	\$1,260	HSIP	\$140		\$0	\$20,243	PHASABND			Trunkline
2020	203111	3	FTA	NI	Midland	DART	Transit Capital Improvements	Areawide		SP1101 Bus Replacement	<30 ft. Bus Replacement	\$190,854	5339	\$47,713		\$0	\$238,567	PHASCHANG	2020 Transit Capital	\$238,567	Transit

GPA List

FY	GPA	MPO	Status	Job Type	Approved Threshold	Proposed Threshold	Proposed Programmed	Change	Usage Programmed	Remaining	Approval Date
2020	Transit Capital	Midland Area Transportation Study (MATS)	Proposed	Multi-Modal	\$494,462.00	\$125,811.00	\$125,811.00	\$0.00	\$620,273.00	\$0.00	
2020	Trunkline Traffic Operations And Safety	Midland Area Transportation Study (MATS)	MDOT Submitted	Trunkline	\$0.00	\$3,125,136.00	\$3,125,136.00	\$0.00	\$3,125,136.00	\$0.00	03/01/2019
2021	Local Bridge	Midland Area Transportation Study (MATS)	Proposed	Local	\$0.00	\$1,746,000.00	\$1,746,000.00	\$0.00	\$1,746,000.00	\$0.00	
2021	Local Road	Midland Area Transportation Study (MATS)	Proposed	Local	\$0.00	\$805,000.00	\$805,000.00	\$0.00	\$805,000.00	\$0.00	
2021	Transit Capital	Midland Area	Proposed	Multi-Modal	\$0.00	\$424,202.00	\$424,202.00	\$0.00	\$424,202.00	\$0.00	

View 1 - 12 of 12

GPA Usage Summary

Last Fed Approved GPA Threshold \$494,462.00	Percent Programmed 125.44%	Percent Obligated 0.00%
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Job List - Programmed Amount

Job#	Work Description	Phase Type	Major Fin Sys	Federal Amount	State Amount	Local Amount	Total Amount	STIP Status
203088	SP1801-preventative maintenance	NI	5307	\$100,000.00	\$25,000.00	\$0.00	\$125,000.00	Approved
203111	SP1101--30 foot replacement bus with or without lift	NI	5339	\$190,854.00	\$47,713.00	\$0.00	\$238,567.00	Pending
205107	1110-Bus Rolling Stock	NI	STUL	\$56,208.00	\$14,052.00	\$0.00	\$70,260.00	Approved
205456	1110-Bus Rolling Stock	NI	5339	\$149,157.00	\$37,289.00	\$0.00	\$186,446.00	Approved
Total				\$496,219.00	\$124,064.00	\$0.00	\$620,273.00	

Proposed Threshold View 1 - 4 of 4

Furthermore, Maja explained that the approval of these project changes must be accompanied by an approval of the concomitant GPA thresholds and proposed amounts. A motion was subsequently made by Russ Inman and seconded by Dave Waite to recommend that the Policy Committee approve the changes to the FY 2017-2020 MATS TIP as presented, and to recommend to the Policy Committee adoption of these and the GPA thresholds as presented. Motion carried.

C. FY 2020-2023 TIP

Maja introduced the draft of the FY 2020-2023 TIP Report, and gave an overview of the timeline for adoption, along with noting the effective window of closure for amendments to FY 2020 projects. This is essentially from May 10th, which is the date the final version of the document will be sent to the Technical Committee in preparation for the May 15th meeting, and sometime after October 1, 2019.

Maja asked for review of the report and ensuing comments/changes to be submitted to MATS staff. The final report will be presented at the next Technical Committee Meeting.

In addition, Maja noted that, as part of the public participation efforts related to the TIP Report, MATS will be holding a public open house on Thursday, May 2, 2019 in the atrium of the Midland County Services Building. The open house will be held from 5:00 pm to 7:00 pm, and staff will be available during that time to explain the document, the process by which it is produced, and the relationship to area transportation efforts.

After the ensuing discussion of the draft report, a motion was made by Russ Inman and seconded by Dave Waite to approve the draft FY 2020-2023 MATS TIP Report for release and to commence the public comment period. Motion carried.

D. FY 2020 MATS Unified Work Program

Maja explained the purpose of the annually required Unified Work Program document, noting that the FY 2020 UWP will not utilize any carryover funding as past years have, due to that resource now being depleted.

Maja asked for review of the report and ensuing comments/changes to be submitted to MATS staff. The final report will be presented at the next Technical Committee Meeting.

Brief discussion ensued, after which a motion was made by Russ Inman and seconded by Jan Yuergens to forward the draft FY 2020 Unified Work Program to the Policy Committee. Motion carried.

E. 2019 PASER Ratings

Bryan briefed the committee on the proposed dates for this year's road rating work efforts within Midland County portion of MATS area. The dates chosen were July 15th to the 18th for Midland County Road Commission ratings, and August 12th to the 14th for City of Midland ratings. In addition, the dates of August 15th and 16th were set aside for any follow up ratings needing to be done.

F. Prosperity Region 5 Grant Program

Dave Englehardt elaborated on the East Central Michigan Regional Prosperity Region 5 Grant Program that is intended to implement regional and sub-regional projects that further the Objectives and Actions within the Regional Prosperity Strategy. Further information can be found on the EMCOG website, and applications are due on May 17th, 2019.

A handout was provided to the committee with additional details regarding 2019 call for projects and contact information at EMCOG for questions and assistance.

G. Non-Motorized Planning – Complete Street Forms for FY 2020-2023 TIP Projects

Bryan and Maja explained the policy of requiring each project presented in the TIP to have been evaluated for the non-motorized aspects of the project prior to inclusion in the TIP. That being the case, there are a number of projects for which this has not as yet been done. To that end, Bryan prepared a list of all projects that still required an NMT form to be submitted. In addition, through discussion it was determined by consensus and process of elimination that these forms needed to be returned to MATS by May 1, 2019. This will allow time for internal review prior to being submitted for approval at the May 15 Technical Committee meeting.

Additional discussion ensued regarding potential modification of the Complete Streets Policy in terms of types of projects that ought to be categorically exempted from submitting documentation and subsequent evaluation. Josh noted that this would be an issue that could be explored in the near term but that in the meantime we are still bound by the existing policy and the forms would need to be submitted as required. It was determined by consensus that suggestions for modification of the policy, with the aim of eventual approval by the Policy Committee, could be brought to the next Technical Committee meeting.

H. Call for Nominations: Chair, Vice-Chair, and 3 Small Municipality Representatives for MATS Technical Committee

Maja explained that nominations were now open for the annual election of both the Chair and Vice-Chair, as well as the triennial selection of 3 Small Municipality Representatives for the Technical Committee. These nominations will be presented and voted on at the next Technical Committee Meeting.

8. Adjournment

There being no further items for discussion, the April 17th, 2019 MATS Technical Committee meeting was adjourned at approximately 11:15 AM.

Respectfully submitted,
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