

Midland Area Transportation Study (MATS)

Policy Committee Meeting Minutes

Tuesday, October 6, 2020

Pursuant to Executive Order 2020-42, Executive Order 2020-48 and successors, as well as the Michigan Open Meetings Act, this meeting was held virtually via Zoom and, for the purposes of public involvement, Facebook Live video feed.

1. Call to Order

The meeting was begun at 10:02 AM by Brad Kaye, Chairman.

Those participating were: Brad Kaye* (City of Midland), Gary Rogers* (County Connection of Midland), Russ Inman* (Midland County Road Commission), Dave Haag* (City of Auburn), Dennis Borchard* (Saginaw County Road Commission), Carl Hamman* (Village of Sanford), Jim Lillo* (Bay County Road Commission), Kevin Wray* (Lincoln Township), Mike Wood* (Jerome Township), Paul Wasek* (Williams Charter Township), Anita Boughner* (MDOT – Statewide Planning), Dave Englehardt (EMCOG), Jay Reithel (MDOT – Bay Region), Maja Bolanowska (MATS) and Bryan Gillett (MATS). All Members participated via Zoom link or phone.

*voting members or alternates

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of September 1, 2020 Minutes

A motion was made by Carl Hamman and seconded by Paul Wasek to approve the minutes as presented. Motion carried.

4. Reports of officers

MDOT Update – Anita Boughner briefly noted that the overturning of the Governor’s Executive Orders may have impacts on MPOs that do not allow for meetings other than in-person. MATS is in good shape however, due to the allowance in the bylaws for a remote quorum, which applies to virtual meetings via Zoom.

Maja reported a recent change of the federal requirements regarding TIP (Transportation Improvement Program). JobNet programming has to reflect total project costs in the database (currently not the case). This hinges primarily around the issue of local funds, defined as funds not obligated through MDOT’s financial systems, but which are still a part of the project (non-federally participating preliminary or construction engineering (PE or CE), for example). These funds will need to be accounted for and will be referred cumulatively with all other project costs in JobNet as “Total Job Cost” and “Total Job Cost including Other Local Funds”. These local funds will not impact criteria for a federal TIP amendment.

Legislative Update – Maja reported that Congress has passed, and the President has signed, a one-year extension to the FAST Act. This will ensure continuity of transportation funding in the near term at least.

5. Agency Reports

A. MATS Administrative Report

Maja reported that the bank balance for MATS is currently at approximately \$40,000. 4th Quarter billings are being prepared, and invoices from DART and the Midland County Road Commission have been requested.

The Administrative Subcommittee had its annual meeting recently; matters discussed included equipment needs, finances and funding, and staff performance. The Administrative Subcommittee recommended an increase of 2.5% in wages for both employees, as well as allowance for carryover of 3 additional days of PTO for Maja Bolanowska. Thereafter, a motion was made by Gary Rogers and seconded by Anita Boughner for Policy Committee to approve these recommendations. Motion carried.

B. MATS Work Tasks Update

Maja reported on some of the work efforts being undertaken by MATS over the last month. Staff has been spending significant amounts of time working with the SUTA division of MDOT on the modeling portion of the Long Range Plan, specifically S/E data projections. In addition, an update to the NMT Plan is underway (to be discussed in more detail later), and all end of year administrative tasks have been completed. Staff has also been keeping up to date on all projects in JobNet, and is happy to report that all FY 2020 projects except one have been obligated. The sole remaining project is an HSIP funded job, it has been moved to FY 2021.

6. Unfinished and New Business

A. Amendment of MATS Bylaws

Maja reported that staff had made the changes to the MATS Bylaws as directed by the Policy Committee at their last meeting synchronizing and standardizing elections and terms of office for MATS officers. The changes made have been highlighted in yellow and language to be removed has been shown as struck out in the disseminated draft. Brad Kaye indicated that these changes fulfill the direction given to staff and opened the floor for motions. A motion was made by Craig Gosen and seconded by Carl Hamman to approve the amendment to the MATS Bylaws. Motion carried.

B. Performance Measures

Support of State Safety Performance Targets for CY 2021. Maja provided a brief review of the State Safety Performance Targets for CY 2021, and the process by which they were developed, reflecting 5-year trends and baseline conditions in future targets. After a brief discussion, a motion was made by Paul Wasek and seconded by Carl Hamman to support the State Safety Performance Targets for CY 2021. Motion carried.

Support of Updated NHS Bridge Condition Targets. Maja stated that MDOT has completed Bridge Mid-Performance review assessing its previously derived 2 and 4 year targets. This review resulted in the recommendation of changes to the 2022 Bridge targets, lowering the bar somewhat. Maja presented the Adjusted FY 2022 State Bridge Targets and briefly explained how they differ from previously supported targets and why. Maja noted that the current condition of NHS bridges in the MATS area exceeds overall state bridge targets. A brief discussion ensued, after which a motion was made by Craig Gosen and seconded by Paul Wasek to support the Adjusted FY 2022 State Bridge Targets. Motion carried.

Maja indicated that she would prepare resolutions for signature regarding MATS support of the targets.

Update regarding Local Agency Asset Management Plans. Maja briefly reported to the Committee that while the initial deadline for 1/3 of local agencies for these plans was October 1, 2020 it was clear that the deadline would not be met by many of the various local agencies, due to the Covid crisis. While TAMC is unsure of its ability to extend the deadline, it did reiterate that by statute there are no penalties for failure to complete the plans by the deadline. This includes, in the MATS area, both the Midland County Road Commission and the Bay County Road Commission, who are currently working on completing their plans.

C. Non-motorized Planning

Bryan Gillett apprised the Committee on the overall progress of the NMT Plan update. Bryan indicated that a state has been reached where the Non-motorized Committee should meet and review/revise both the previous NMT project lists and the draft plan. Therefore, the committee has been reconstituted, and an initial meeting is scheduled for October 14th at 2 pm.

In addition, Bryan presented the most recent list of TIP projects that have had Complete Streets forms submitted to staff, reviewed by the NMT Representative, approved and recommended by the Technical Committee, and thus are now presented to the Policy Committee for approval. This group of five projects includes one project requesting an exemption due to the impracticality of including NMT facilities in the project, and four requiring approval of various degrees of no increase in NMT scope or a proposed NMT scope. Brief discussion ensued, after which a motion was made by Paul Wasek and seconded by Kevin Wray to approve the exemption and scope. Motion carried.

D. MATS TIP Amendment (FY 2020-2023)

Maja explained the proposed changes for the FY 2020-2023 MATS TIP, consisting of addition of two phases (PE and CON) of one MDOT project, which is regional in scope and has only a portion of the costs attributed to the MATS area. The attached table shows a summary of the proposed project amendments. A motion was subsequently made by

Kevin Wray and seconded by Carl Gosen to approve the proposed TIP Amendment. Motion carried.

7. Public Comment

There was no public comment recorded via the Facebook Live comment stream.

8. Adjournment

There being no further items for discussion, the October 6, 2020 MATS Policy Committee meeting was adjourned at 10:47 AM. The next meeting has been scheduled for November 3, 2020 at 10:00 AM.

Respectfully submitted,

Maja Bolanowska, Director
Midland Area Transportation Study
220 West Ellsworth Street, Suite 326,
Midland, MI 48640
Phone: 989-832-6333
E-mail: majab@midlandmpo.org

MATS FY 2020-2023 TIP Amendment for October 2020

| Fiscal Year | Job no. | Amendment # (CR #) | Administration Type | Phase | County | Responsible Agency | Project Name | Limits | Length | Primary work Type | Project Description | Federal Budget | Federal Fund Source | State Budget | State Fund Source | Local Budget | Total Phase Cost | AmendType | General Program Account | Total Project Cost | Job Type |
|-------------|---------|-----------------------|---------------------|-------|---|--------------------|-------------------------|-------------------------------------|--------|-------------------|------------------------------------|----------------|---------------------|--------------|-------------------|--------------|------------------|-----------|-------------------------|--------------------|-----------|
| 2021 | 211142 | 0 | FHWA | CON | Saginaw, Midland, Bay, Genesee, St. Clair | MDOT | Regionwide - Bay Region | All routes within MATS MPO boundary | 3.189 | Traffic Safety | Durable Pavement Marking Placement | \$21,960 | HSIP | \$2,440 | | | \$400,000 | PHASADD | Not Applicable | \$405,000 | Trunkline |
| 2021 | 211142 | 0 | FHWA | PE | Saginaw, Midland, Bay, Genesee, St. Clair | MDOT | Regionwide - Bay Region | All routes within MATS MPO boundary | 3.189 | Traffic Safety | FY 2021 Durable Pavement Marking | \$275 | HSIP | \$31 | | | \$5,000 | PHASADD | Not Applicable | \$405,000 | Trunkline |