

**From:** [Michigan Dept of Transportation](#)  
**To:** [Bryan Gillett](#)  
**Subject:** Approved Federal Buyout Exchanges  
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Metropolitan Planning Organizations



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Good Afternoon,

The exchanges for the fiscal year 2023 federal aid buyout have been verified on the STIP and approved. Please see that attached list.

MDOT is currently working on the contracts and plans to have them available by mid-October.

The next steps are outlined in the guidelines and copied here for your convenience. The list is posted on the MDOT Local Agency Program (:LAP) Website ([www.michigan.gov/mdotlap](http://www.michigan.gov/mdotlap)), on the opening page of the website

Once the federal aid allocations are available in SIGMA, usually mid-October of the FY of the exchange, the appropriate allocation amount will be transferred from the allocation and template in which the exchanged project was programmed to a template that was created to hold transfers until they move to trunkline.

1. Projects will be abandoned in JobNet unless the MPO deems the project regionally significant. If designated as regionally significant the project programming will be changed to reflect 100% local funds and a note will be added to the comment section on the STIP page in JobNet stating that the project has been awarded an exchange through the Federal Aid Buyout Program.
2. A contract request and required information will be sent to MDOT contract service division (CSD). CSD will develop the contract and send it to the local agency for signature.
3. The contract is entered into by MDOT and the Local Agency.
4. Once sufficient obligation authority is received by MDOT the appropriate obligation authority will be transferred from the local non-RTF and local RTF Obligation Authority to the Trunkline Obligation Authority.
5. Once sufficient state funding is received by MDOT, and the obligation authority has been transferred the local agency will receive a lump sum payment in the amount of the exchange through the same process as Michigan Transportation Fund (MTF) monthly payments are received. The anticipated time frame for this would be January/February of the FY of the exchange.
6. The local agency will complete the project as agreed to and utilize any surplus funding within the -year timeframe as described in these program guidelines.
7. The local agency reports the completed project in the transportation asset management council investment reporting tool or any successor system.

8. The Local agency emails the MDOT Federal Aid Buyout Program Manager, utilizing the [MDOT-FederalAidBuyout@michigan.gov](mailto:MDOT-FederalAidBuyout@michigan.gov) e-mail to inform them that the project is completed and to give additional information. The information reported will include confirmation that the federal wage and benefits were adhered to, confirmation that the force account policy was adhered to (if applicable), the amount spent on the project, and what federal aid eligible activity any surplus funds were spent on.

Please send any questions to [MDOT-FederalAidBuyout@michigan.gov](mailto:MDOT-FederalAidBuyout@michigan.gov) or call Don Mayle at 517-243-8589.

*Don Mayle*

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